

Present

Andrew Mackenzie	Lews Castle College
Ms Agnes Mols Mortensen	TARI – Faroe seaweed
Prof Lisbeth Truelstrup Hansen	Arktisk Teknologi Center, Greenland
Prof Francesco Gentili	Swedish University of Agricultural Sciences
Clíodhna Ní Ghríofa	Údarás na Gaeltachta, Na Forbacha, Co. na Gaillimhe
Dr Ronan Sulpice	NUI Galway
Prof Rúnar Unnþórsson	University of Iceland
Dr Angus Murray	Lews Castle College

Apologies

Jon MacLeod	An Lanntair
Calle Niemi	Swedish University of Agricultural Sciences
Dr Roy Bartle	Lews Castle College
Dr Alasdair Macleod	Lews Castle College, Stornoway

Minute

	ITEM	Comment	Decision	Task	Who?	By date
1.	Approval of Faroe meeting 25 February 2020.		Approved			
2.	Approval of Roy's article the website		Approved with one very minor change.	Asked Angus to upload this to be website under "news"	Andrew Mackenzie	Done

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3.	Update on progress by person/organisation since Faroe meeting	<p>Lews Castle College most of our work since returning from Faroe has been putting together the reports for the 1st reporting period. We have also been looking at the hardware that we would need to buy the drying pilot that we intend to undertake. To do this we need to move £7,000 from our staff budget into equipment costs and have received permission to do this from our desk officer Michela Gaifami. Angus has been redeveloping the website with Clíodhna's help. Clíodhna has suggested that we include a profile of ourselves for the website.</p>				
				Send an email to everybody requesting profile details and possibly a picture.	Clíodhna	As soon as possible.
		<p>Swedish University of Agricultural Sciences Not a tremendous amount of progress since returning but the gas chromatograph has been fixed so the detector for the fatty acids is now working. Amino acid analysis and protein calculations completed, and the data-processing looks good. Calle is working with different methods of protein analysis but with the COVID-19 issue it will be difficult to receive samples for analysis. However, some samples have been received from Norway and these have been used for a baseline and for testing the equipment.</p>				
				Give access to the Swedish FLC for the project provided that their EMS username is received.	Andrew Mackenzie	Done.

ITEM	Comment	Decision	Task	Who?	By date
	<p>Arktisk Teknologi Center, Greenland</p>				
	<p>Been having planning meetings with a new member of the team who will be starting work 1 April and meeting with their Greenland Associate Partner who will be doing cultivation experiments this summer. They have fixed a week in June when the team will go to Greenland to collect seaweed samples and hope that the COVID-19 issues will not prevent this work from happening. We are still planning to have a Project meeting in Greenland in August. However, this may have to change based on the current pandemic restrictions. Preparations are being made for accommodation and meals for this meeting.</p>				
	<p>TARI – Faroe seaweed</p>				
	<p>Because of COVID-19 restrictions progress has not been easy. Still waiting for the licences for the piloting facility at Fámjin - so collaboration with Roy is, now, on hold. We are arriving at the time when samples can be collected so that will be ongoing work. Also working on the 1st period report.</p>				
	<p>Údarás na Gaeltachta</p>				
	<p>Concentrating on the social media side in conjunction with Angus at Lews Castle College. 1st period report finished-just waiting for finances to be completed.</p>				
	<p>NUI Galway</p>				
	<p>Working on the report for the 1st period but it would be helpful if the finance person had access to the EMS. The University is completely locked down so no work is possible within the labs. The situation, therefore, is extremely difficult and does not allow any work to be undertaken. There is still contact with the French University (Station Biologie de Roscoff (SBR; Dr. Mark Cock / Prof. Philippe Potin)).</p>				
			<p>Give access to the financial person at NUI Galway.</p>	<p>Andrew Mackenzie</p>	<p>As soon as username provided</p>
	<p>University of Iceland</p>				
	<p>Everything very slow because of COVID-19. There are some issues with equipment not working and it is really difficult to get technicians to fix problems. However, it is hoped that by the end of April the pelletiser will be operational. After this they will be able to undertake some experiments. They already have some dried algae so this will be the source of making new pellets.</p>				

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4.	Progress with Partner reports/FLC/budget issues	As far as possible all FLC details have been entered. Project Partners can probably not see these details as it is probably only accessible by the Lead Partner.		If FLCs do not have access them Project Partners should contact Andrew with the EMS username of the FLC.	Project Partners	As appropriate
5	Guidance on COVID-19 from Michela-can/should we redesign the work packages?	The email from Michela Gaifami was discussed and it was disappointing to note that, even in the state of emergency declared in most countries, an extension was not considered possible. Since one of the main objectives of the project is to engage with SMEs it could prove very difficult when the international recommendation is for most employees to self-isolate at home.	Continue with the work packages as much as possible and hope that the state of emergency will be over as soon as possible to allow face - to - face contact to be re-established.			
6	What is possible in the next 6 months?	Because of COVID-19, we will await developments to see what can be achieved.				
7	Cork EMD	It was noted that this event has now been cancelled/deferred.	Wait for further information about the	None		

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			possible future date for this event			
8	Alternative strategy for questionnaire to be completed for all associate Partners in all countries.	There was discussion on possible alternatives but some reservation that some or many of the Associate Partners may be closed for the duration of the viral emergency.	Partners should not visit Associate Partners.	Attempt to discuss the text of the questionnaire with Associate Partners via the telephone or by some video conference method.	All partners	By the middle of May 2020.

Next meeting:

Skype Thursday 30 April 2020